

TATA AUTOCOMP ADVISORY TO EMPLOYEES

Dear Colleagues,

This is further to the advisories and information on Covid 19 shared till date. From the latest data available so far, it is evident that Maharashtra has been most impacted. At the Tata AutoComp, we have asked all of our colleagues at Group Office and all Business Units to exercise extreme caution. The health and safety of our employees, their families and our suppliers, vendors and our larger ecosystem is of paramount importance.

Most of us have largely enabled a 'work from home' (WFH) environment, and have rapidly and extensively adopted WFH to ensure that our employees travel only in the most essential cases that too only by the Company provided vehicles and not public transport.

In the interest of the safety of our employees and workers as also as most of our customers/suppliers in Pune/Maharashtra having confirmed closing operations from 23rd Mar, we have decided to reduce our plant operations to a bare minimal across all our plants in Pune and Pimpri-Chinchwad area from Monday 23rd March 2020 till 31st March 2020 or as intimated from time to time. The BU Heads however, after following all protocols and advisories and taking all precautions, have the discretion to operate the Plants and call for necessary manpower to perform emergent duties/tasks or supplies as may be required by our Customers.

The situation is dynamic and the Management is assessing the same in real time and accordingly will take actions in the interest of the organisation, employees and the Nation. The Management is also continuously monitoring the situation for all our satellite plants and will take actions/decisions accordingly for the respective location.

It is reiterated that it may please be noted that you are 'deemed to be on duty' and WFH is not a holiday. All advisories and restrictions on all kind of travel will remain in force and all employees, in their & their family's as also National interest are expected to be locked in their normal place of residence with minimum movement outside thereby ensure arrest of 'Community Spread'. In the worst case scenario if you do contact the virus, or feel any of the symptoms, please quarantine yourself. Please follow all protocols as well as inform us immediately. We will take care of you and ensure you and your family's safe recovery.

These are tough and uncertain times, and the nation needs our collective efforts. As our Honourable Prime Minister has mentioned, resolution and restraint are important to combat this pandemic. Each day matters in our fight against this disease. With resolve, we can collectively overcome this crisis in a manner that is vigilant, careful and compassionate towards the needs of our fellow citizens.

We need to be operational and effective immediately on restarting of the operations.

Please revert in case of any clarification/suggestion or contact your HR or the Group Medical Officer [REDACTED] or the undersigned [REDACTED]

Stay Safe, Stay Healthy.

Message from MD & CEO

Dear Colleagues,

I hope you and your families are all fine. I pray that each one of you and your loved ones take care and safeguard your health. The health and well-being of you and your family is of foremost importance to us. COVID -19 has impacted us in many aspects of our daily lives and in the way we work. I feel proud to see our teams are handling the same with composure and professionalism.

I urge you to stay connected with each other. I have a daily call with our Leadership Team to assess the situation and am keeping a close watch on the situation. For any issues that any of you face professionally or personally please reach out to our BU Leadership, and we shall handle them appropriately.

Our Production has come to almost a standstill as we have closed our factories to help break the chain of the coronavirus outbreak. All our suppliers / vendors and customers have also closed down. These are unusual times and I urge you to use this time effectively in whatever way you can, in your respective roles. Effective use of your time now to think, innovate, learn and upgrade will help us emerge stronger and recover faster when we start back.

We are working with the local authorities wherever we are present, to help them in this hours of crisis. At the Tata Group Level, we are also coordinating with the Government at the national level and with individual companies to support in multiple ways.

Please follow the guidelines issued by the government and the regular circulars being issued by Tata AutoComp Human Resource Team.

My profound gratitude is with those of those who continue to provide the essential goods and services we need to live, to the doctors and their support team, police and security personnel. Let's stand together in these difficult times. I am confident that with the commitment and passion of each one you, we will come out of this much stronger than ever.

Take Care of yourself and your families and Be safe!!

Warm Regards,

Arvind Goel

Managing Director & CEO

Tata AutoComp Systems

Let's utilize this time to THANK all of them who made our lives easy in smallest possible WAY.

You may write
/ draw / make
video

4th April 2020

Kids / Family Member
can also participate



Best Thank You
messages will
get publish on
KM PORTAL

It could be anyone to whom you want to appreciate for their support.
Please email your entries - experience.covid@tgopews027.tacogroup.com

I am thankful to all of you for working from home & helping
INDIA to STOP Corona & Save Lives