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No. NHM/3821/ADMIN1/2020/SPMSU

Dated: 26.05.2021

To

Superintendents of all Private Hospitals.

Sir / Madam

Sub:- Guidelines on planning and conduct of sessions in Private CVC - reg

Ref:- 1. Liberalised Pricing and Accelerated National Covid-19 Vaccination Strategy – MOHFW

<https://www.mohfw.gov.in/pdf/LiberalisedPricingandAcceleratedNationalCovid19VaccinationStrategy2042021.pdf>

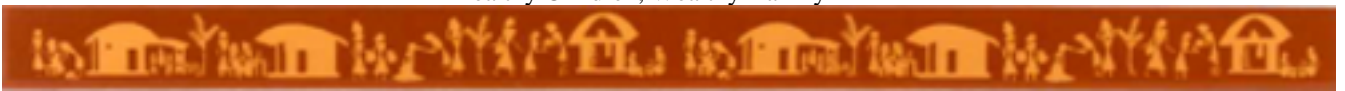
2. DO letter No.1920764/2020-Imm dated 23rd April 2021 from Secretary, MOHFW.

3. DO letter No.1940407/2020/Imm dated 23rd May 2021 from Secretary, MOHFW.

4. DO letter No. T-22014/12/2021-Immunization dated 21st May 2021 from
Additional Secretary, MOHFW

State has been successfully conducting the COVID vaccination drive since 16th January 2021 onwards. Private COVID Vaccination centres (PCVC) have played a great supporting role in the Phase I and Phase II by actively participating in this vaccination drive. Based on the Liberalised Pricing and Accelerated National COVID-19 Vaccination Strategy (Ref 1) implemented in the country from 1st May and the later directions issued from MOHFW (Ref 2,3 &4) following guidelines are issued regarding planning and conduct of sessions in Private CVC.

1. The private hospitals and Industrial establishments/ private companies (through their hospitals if already tied up) may procure vaccines doses from the manufacturers directly. The vaccination sub committee formed by State Health Department will be supporting the PCVC in coordinating with manufacturers and ensuring vaccine supply.
2. Industrial Establishments/ Private companies without a suitable hospital tie up that is eligible for registration as CVC, may be registered as an Industrial Workplace CVC with mapping to an existing PCVC. Concerned PCVC and Industrial establishment/ Pvt companies may submit the application to concerned District RCHO, with supporting documents for approval and creation of



such Industrial workplace CVC.

3. Once vaccines are procured, the PCVC must declare in CoWIN, the vaccine type, stocks of vaccine and the price decided by CVC to be charged from Citizens. All vaccinations must be properly documented in CoWIN.
4. PCVC may create session for 18 + (18 - 44 years group) as well as 45+ (≥45 years group).
5. In case of sessions created for 18+ all slots will have to be published online. On spot registration is currently not permitted in such session in PCVC.
6. In case of sessions created for 45 + also, PCVC must publish all their available slots online. However, spot registration may be done in such session (45+), if any doses are left behind in the last opened vial(s) to minimize the wastage.
7. There will be no online slots in case of Industrial CVC. All doses will be administered through onspot registration. All the employees/ family members and dependents of workers as defined by the respective employer, above 18 years, can be added to 18+ sessions. (*i.e.* There is no need to create separate session for 18-44 year group and ≥45 years group).
8. In case of Private CVC which are linked with Industrial CVC, all vaccine doses other than that procured for Industrial establishment must be administered only after publishing online sessions as described in point 5 &6.
9. District RCHO must take a daily review of the stock available with each of the PCVC in their district and the number of sessions published online by them and doses administered.

Yours faithfully

Dr.Rathan U. Kelkar IAS

State Mission Director

Approval Valid

Digitally Approved By

Dr.Rathan U. Kelkar IAS

Date: 26.05.2021

Reason: Approved

Copy to

Executive Director, State Health Agency, Thiruvananthapuram

Director of Health Services, Thiruvananthapuram

The District Medical Officer of Health, All Districts

District RCH Officer, All Districts

Joint Director (Operations), State Health Agency, Thiruvananthapuram

District Project Coordinators, State Health Agency, All Districts

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